



## NORTH COUNTY LIBRARY AUTHORITY COMMISSION REGULAR MEETING

**Monday, January 31, 2022 – 5:30 P.M.  
Los Altos 94022**

Coronavirus COVID-19 Advisory Notice:

Pursuant to AB 361 and the Governor's Executive Order N-15-21 this meeting will be held via Videoconference. No physical location will be available for this meeting, however the public may participate through the link below. This meeting will be recorded and any public comment and image during public comment will be captured. This provides the safest manner to continue NCLA business for Officials, Stakeholders and the Public. Please observe Videoconference etiquette by muting your device and making public comment only during appropriate times. We appreciate your patience through this process.

**This meeting will be hosted on RingCentral**

**NCLA Regular Meeting**

**Time: January 31, 2022 05:30 PM**

<https://webinar.ringcentral.com/j/1474339335>

### ESTABLISH QUORUM

#### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This is the opportunity for members of the Public to speak to any issue that is not on this agenda. **If you wish to address the Commission, click on the icon labeled "Participants" at the bottom center of your PC or Mac screen. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand". Your digital hand is now raised. Please wait to be called on. Speakers are generally given two or three minutes, at the discretion of the Board President. By law, the Commission is unable to discuss or take action on issues presented during this Public Comment period. Items must be first noticed on the agenda before any discussion or action.**

## ITEMS FOR CONSIDERATION/ACTION

1. Election of North County Library Authority (NCLA) Commission Officers and Appointed Roles
  - a. Nominate and elect a member for the position of President
  - b. Nominate and elect a member for the position of Vice President
  - c. Nominate and elect a member for the position of Secretary
  - d. Discuss appointed roles of Treasurer and Auditor-Controller and provide direction
2. Approval of Minutes
  - a. Special Meeting of 10/18/21
  - b. Special Meeting of 11/15/21
  - c. Special Meeting of 12/13/21
3. Receive Annual Audit for Fiscal Year 2019-2020; Discuss process for future audits and provide direction as appropriate
4. County Library System Update
5. Review of Los Altos Library Endowment (LALE) Funding (Cindy Hill)
  - a. Requested by Commission at 10/18/21 meeting
6. NCLA Financial Status Update; Commission will provide direction as appropriate
7. Discussion of Adding Unincorporated Territories to Next Tax Measure (Commissioner Epstein)
8. Declaration of Local Health Emergency – Necessitating Hosting Virtual Commission Meetings
  - a. Adoption of Resolution 22-01

## INFORMATIONAL ITEMS

Receive information and announcements from Liaison / City Staff / County Library Staff

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

**Upcoming Meetings: no meetings currently scheduled in 2022**

## ADJOURNMENT

ASSISTANCE FOR PERSONS WITH DISABILITIES In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the NCLA Liaison at (650) 947-2608. Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102- 35.104 ADA Title II).